

# PRELIMINARY ADVICE AND AGREEMENT REQUEST FORM

Section 123 of the *Planning, Development and Infrastructure Act 2016* /  
Regulation 46 of the *Planning, Development and Infrastructure (General) Regulations 2017*

Referral Agency:	
Proponent name:	
Postal address:	
Contact person for further information:	
Telephone: (1)	(2)
Email:	
Relevant authority case manager (if applicable):	
Telephone:	Email:

<b>DEVELOPMENT DETAILS:</b>	
Description of development:	
Floor area (m <sup>2</sup> ):	Maximum height (m):

<b>LOCATION OF PROPOSED DEVELOPMENT:</b>			
Unit no.	Street no.	Level	Lot no.
Street name		State	Postcode
Suburb		Council area	
Section no.	Hundred	Volume	Folio

Other referral agencies consulted:
Attached plans/documents:

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_

*If being lodged electronically please tick to indicate agreement to this declaration.*

<p><b>NOTE TO APPLICANTS:</b></p> <p>This Pre-Lodgement Agreement Request Form is to be lodged with the relevant Referral Agency in order to initiate formal discussions under Section 123 of the <i>Planning, Development and Infrastructure Act 2016</i>. The decision whether to undertake such formal discussion is at the discretion of the relevant Referral Agency.</p> <p>A decision to commence formal discussions does not commit any party to sign a pre-lodgement agreement. Any party can discontinue formal discussions at any stage. In such cases a Development Application can be lodged and be subject to standard referral procedures under section 122 of the <i>Planning, Development and Infrastructure Act 2016</i>.</p> <p>Any signed agreement will incorporate the signed and stamped plans and reports that form part of the agreement. Any variation or deletion to such plans/reports will require an amended agreement or section 122 referral.</p> <p>The agreement is only valid if the application, including the agreement and associated stamped plans and reports, are lodged with the relevant planning authority within 1 year of the agreement being signed and dated (unless the relevant authority determines that the agreement is no longer appropriate due to the operation of section 132).</p>
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